

Proctors may **NOT** be any of the following:

- Relative or friend of student
- Employer of student
- Personal tutor of student
- Ecclesiastical leader if related to the student
- Athletic Coach, assistant coach, athletic administrator, or athletic academic counselor
- Someone with vested interest in the student's eligibility to compete in extracurricular activities (i.e. sports, theater, choir, etc.)

➤ **I certify that none of the above apply to me. INITIALS: _____**

Please select your title from the list below:

- Guidance Counselor/counseling staff
- Certified teacher
- School Principal or vice principal
- Librarian
- Superintendent or other administrator
- Principal or faculty of an LDS seminary or institute
- Embassy education officer
- Military base/station education officer
- Local college testing center staff or administration

If you feel your situation allows you to proctor and is not listed above, please call Liahona Academy at 801-785-7850.

Enclosed with this certification form, you will find our exam policies and procedures. Please review them and initial below.

➤ **I certify that I have read the above policies and procedures and that I will follow them to the best of my ability. INITIALS: _____**

➤ **I certify that I have completed this form for myself to become a certified proctor with Liahona Academy. INITIALS: _____**

➤ **I certify that all information is accurate and that I have not intentionally provided false or misleading information. INITIALS: _____**

Signature of Proctor

Printed Name of Proctor

Date