



Off-Campus Course Credit Request Form/Credit Transfer Form

Students participating in extracurricular activities on a regular basis outside regular Liahona school hours may request to receive high school credit. In order for an extracurricular course to be considered for credit, please submit the following information:

- * Class/ course title with description of activities or lessons.
- * Contact information for the teacher including teacher qualifications
- * Participation in the class/activity: 45 hours = .25 credit 90 hours = .5 credit
135 hours = .75 credit 180 hours = 1.0 credit
- * Show a portfolio or final exam. This can be a video of a performance, a written exam, a completed project pertaining to the course, or other appropriate medium. **EACH CLASS MUST BE GRADED BY THE TEACHER. *Liahona reserves the right to determine course credit eligibility.***

Students who are taking classes through other accredited schools or sources may have their grades sent to Liahona to be included on their official transcript.

Student Name:

Grade:

Class/Course Title:

Course Description:

Credit Category:

Number of Credits:

Teacher Name:

Teacher Phone #:

Teacher Qualification:

Fees: \$50 - up to .5 credit \$100 - up to 1.0 credit

Payment: check auto check auto charge.

For Office Use Only:

Permission to receive credit for this class/activity is:

Granted Denied

Fee Received

Carl Stubbs- Principal
Kolleen DeGraff- Administrator