



*Distance Education
Policies and Procedures*

Welcome to Liahona's Distance Education Program! You are now affiliated with hundreds of Liahona students in Utah, nationwide and overseas who are enrolled in the Academy or the Distance Education program. As a home school parent, you are to be commended for the choices and sacrifices you are making on behalf of your children's education. Our desire is to contribute to the success of your educational experience. Knowledge of the following basic Liahona policies is essential to a successful experience.

Mission Statement:

The mission of Liahona Preparatory Academy is to assist parents in educating their children in the fundamentals of the arts, letters and sciences while integrating the truths of the gospel of Jesus Christ. We strive to provide a challenging academic education by infusing secular knowledge with LDS doctrine and values in order that students might understand **all** knowledge in the context of the eternal.

Belief Statement:

We believe that "true education does not consist merely in the acquiring of a few facts of science, history, literature, or art, but in the development of character.....true education develops reason and inculcates faith in the living God as the eternal, loving Father of all."

We believe that by infusing secular education with LDS doctrine and values, a student's unique talents, gifts and learning styles are supported and strengthened and academic subjects become relevant to their duty to God and to their fellow man.

We believe that as parents, teachers, and administrators work in cooperation with one another in a safe environment, students have a greater opportunity to learn, grow, and excel.

LET'S GET STARTED!

The following forms need to be submitted to our office in order to complete your student's enrollment. Access to online courses will be denied until all completed forms are received in our office.

(Available ONLINE)

1. Application form
2. Auto check or charge form
3. Getting To Know You form (optional)

(Download from the FORMS section under the Distance Education link of the website and mail or fax to us. If you fax, please call our office to make sure the form was received.)

1. Book and Materials Order Form
2. Off-Campus Extra-Curricular Approval Form as explained on page 6 (Optional)

GENERAL INFORMATION AND POLICIES!

Student Acceptance:

1. Liahona Preparatory Academy Distance Education Program accepts students grades 6 - 12 of all races and religions.
2. Students must agree to abide by the policies of Liahona as outlined in this Policies and Procedures manual.
3. Students will be expelled from the program who disregard the said policies, are inappropriate with a teacher or fellow student, or who cheat.

Public School Release:

Most states have legal requirements you must meet in order to home school. Since each state's requirements differ, you will need to visit with your local school or district office to find out their policy. Some states are very strict. For example, Florida and California require that a credentialed teacher oversee your home school program. Other states offer home schoolers a lot of leeway, i.e.: Utah and Idaho simply require a release form. A few states will allow graduating home school students to receive an accredited diploma from the local school district, but the requirements are very specific, must be prepared for in advance and followed exactly. Please find out and adhere to your school district's home school policies.

If you encounter resistance from your local school or district to your plans, understand that the school district loses federal money when a student is withdrawn from public school. There are usually solutions to any concern they may raise. Please contact us for help if you encounter any problems.

If you feel your local school or district is acting unfairly or in a discriminatory manner, please contact The Home School Legal Defense Association which provides helpful information for home school families. For more information go to: www.hslda.org.

Communication:

Communication between Liahona administration, teachers, students and parents is by ***email and items posted on our website***. We send frequent emails and update our website with necessary information each week. Therefore it is ***mandatory*** that we have a parent email address and that you have access to a computer. Please update us immediately with any changes to your mailing address, phone number(s) and email addresses. Our contact information is found in the Contact Us link on our home page.

We will send an automatic test email after receiving your application. If you do not receive it, please check your junk folder. If the email is there, add us to your contact list to eliminate this problem. If the email is not there, please check with our office immediately to verify your email and determine the cause of the problem. We have found some customers with AOL or Hotmail accounts have difficulty receiving emails from us. This is an issue with your email provider. If you run into this problem, please open an account with another provider like MSN or Gmail. If

this does not resolve the problem, please contact our office.

***You will also receive via email, instructions for logging into and accessing the Scoop and Liahona EdOnline within 48 hours of registering for classes.

When We Start and End:

We begin filming the school year's classes usually the last week of August. Week 1's classes will be uploaded to the site and ready to watch ***one week later***. Please check the school calendar on the website for exact dates each year. Each week will be in successive order and available every Monday thereafter for 32 weeks, minus holiday breaks. The weeks are divided into two semesters. The final week (Week 33), you will receive a non-filmed practice ACT test. The current year's online classes may be accessed from the time they are posted until June 15th of each school year. We DO NOT have enough server space to leave them up any longer.

If you are joining Liahona partway into the current year, you may either:

1. Start on the current week.
2. Start back at the beginning of the nearest semester. (This is the only option available to accredited students, due to proctored testing.)
3. Start back at the beginning of the year.

If you choose options 2 or 3, any tuition due prior to the current week must be paid in full. Monthly payments may be made thereafter. ***Regardless of when a student joins they must be finished by June 15th of each school year.*** Since classes are a maximum of 2 hours a day 4 days a week, anyone joining later in the year can double or triple classes in order to finish by June 15th.

Holidays:

We do not film for one week at Thanksgiving, two weeks at Christmas and one week around Easter. Schedule changes are announced on the home page on the website.

Youth Conference / Service and Super Trips:

Youth Conference is similar to EFY, only less expensive. Held the week following October General Conference, DE and Academy students enjoy speakers like John Bytheway and Michael Wilcox, and other great entertainers, games and activities. We stay in cabins at Aspen Grove, BYU's Alumni camp. Chaperones are pre-screened and must submit to a background check. Youth Conference is only for registered Liahona students ages 12 and up who are in good academic standing. No visitors are allowed. There is a dance held one night, and it is only for ages 14 and up and is only for Youth Conference attendees and Liahona graduates. Parents are invited to participate in an occasional class. Please contact the office and let them know which class you would like to attend.

Service trips are a great opportunity for Liahona students and families. Learning should motivate us to do some greater good in the world and these trips provide exponential experiences to turn learning into action. We travel to the Mexico Yucatan area of Cancun and work at local orphanages or Mayan villages. Our 8 day trips include some time exploring Mayan ruins such as Chichen Itza or Tulum, enjoying some play time on the beach and shopping in Cancun.

Super trips give us the chance to study areas rich in History, such as: Boston, Washington D.C.,

Philadelphia, and Gettysburg for American History, or Mayan ruins in Mexico bringing to life the Book of Mormon, or England and Scotland to study the threads of freedom incorporated into the American Constitution, such as the Magna Carta, John Knox, etc.

Both of these trips provide a chance for distance education students and academy students to interact and develop friendships. A system-wide email is sent when the enrollment forms are ready and it is time to apply.

1. Application forms for these events are uploaded onto the corresponding link of our home page.
2. Tuition and fees must be current before an applicant will be accepted.
3. Space at these events is limited. Applicants are generally accepted on a first-come, first-serve basis.
4. Students must sign an event dress and behavior agreement before attending.
5. Students who do not obey the rules may be sent home and/or become ineligible to attend future events.

Curriculum:

1. Textbooks are selected by a Curriculum Review Committee comprised of teachers and the administrator with final owner approval.
2. A book and materials list is available in the Booklist section under the Distance Education link. Books are purchased from Liahona unless otherwise indicated.

Liahona Classes:

1. Liahona offers a program of three core academic subjects: History, Science and Language Arts/Grammar for three levels, Intermediate (6th through 8th grade), Freshman (9th and 10th grades), and Senior (11th and 12th grades). Each level increases in difficulty and depth of subject.
2. These subjects are taught with a Latter-day Saint gospel base.
3. We are currently offering Spanish, with more classes to follow. These classes are offered to assist in achieving a diploma, college acceptance or for personal interest.

Online Classes:

1. You will only be able to access and view those classes for which you are registered.
2. System requirements to view classes are:
 - a. Flash Player version 8 or higher.
 - b. Screen resolution 1024 x 768 or higher.
 - c. Broadband connection strongly recommended. Anything 245K and above is considered "broadband." On dial-up and ISDN speeds, slow video-buffering times may be experienced.

- d. Disable Pop-up blockers from third-party programs and/or toolbars.
3. If you experience a slow internet connection, characterized by the video pausing, freezing, etc., push the PLAY button, then push the PAUSE button. The video will continue to stream while the image remains paused. You can either let the entire class stream and then push PLAY, or let it stream for a bit and then begin watching it.
 4. Classes can be viewed from your computer or from your television. For instructions on how to view classes from your computer or television, please read instructions on the homepage.
 5. You may watch any class you are registered for, as many times as necessary.
 6. Classes are available for viewing until June 15th of each school year.
 7. Students may change the class level (example: moving from Intermediate History level to Freshman History level) up to four weeks after enrollment. Any grades earned from the previous level will transfer with the student into the new level.
 8. Assignments are explained by each teacher during the class and can also be found in the Daily Overview section of The Scoop. A brief description of each day's class will be listed by week and day (example: week 1 day 3). Supplemental material, handouts, tests and quizzes are also available to download from the Daily Overview section.
 9. Liahona Distance Education classes are the property of Liahona. Copying, recording or showing the classes for personal use, compensation, or to others not enrolled, is illegal without written permission from Liahona.
 10. As with any technology, occasionally our server goes down. If a problem occurs, please check your email or the Latest News for an explanation. If you have not received an explanation, you may be the first to notice. Please call our office as soon as possible to report any problem. We appreciate your understanding and we will always do our best to remedy any problem in a timely manner.

Off-Campus Extra -Curricular Class Credit:

Liahona will grant 1/4 credit for 45 hours and 1/2 credit for 90 hours of off-campus extra-curricular classes, such as: horse back riding lessons, dance, creative writing, etc. The Off-Campus Extra-Curricular Approval Form is available in the Forms section under the Distance Education link and must be completed and approved ***before*** classes begin.

Beginning with the 2009-2010 school year, Liahona can give Math Credit to accredited students who use either Math U See or Saxon math programs. Students must take one proctored exam each semester for their math class in order to receive credit. Please fill out the Off-Campus approval form and remember that approval must be given ***before you begin the class. If you have any question please contact the office.

ACCREDITED versus NON-ACCREDITED CLASSES!

There is no difference between accredited or non-accredited classes in regards to the work assigned, subject matter taught or grading criteria. Accredited students turn in assignments for grading, scores for recording and must complete all course work for credit. Non-accredited students are graded by their parents and do not submit work to Liahona. Please see below for more information.

Accredited:

1. Liahona is accredited through The Northwest Association of Accredited Schools. This same agency accredits all the public schools in Utah, as well as much of the West, and Brigham Young University and other colleges. If you are an accredited student for all of high school, this ensures that your earned credits will transfer to other schools and institutions of learning. It also enables Liahona to offer a diploma recognized by the state of Utah, no matter what state you live in.
2. If they take a full year of 3 classes from Liahona they will earn 3 credits per year. This alone will not be enough credits to meet the State of Utah diploma requirements. Accredited students who are working towards a State of Utah diploma, must take the remaining classes through other accredited institutions. They can also submit off-campus credit request and grade forms, found in the Forms section under the Distance Education link on our homepage. Please submit these credits and we will add them to your transcript.
3. Due to reporting procedures to our accrediting agency, NAAS, and an increased work load for our teachers, each accredited class is an additional \$20 which is automatically reflected in your tuition if you chose the accredited track.
4. Grades will be assigned and students will receive a yearly grade report with credits.
5. ALL assignments, tests, quizzes, etc. **MUST** be turned into Liahona at transcripts@liahonaed.com for grading and/or recording by the designated deadlines (see #6 under Homework).
6. One designated test each semester **MUST** be proctored. ***If your student does not take the proctored test they will receive a “failing grade”.***
7. Proctoring Policy:
 - a. Designated tests must be proctored by a certified individual who agrees to supervise the examination for the student and Liahona. A proctor has the responsibility to facilitate fairness and integrity during testing situations. The following **ARE** eligible to be a proctor: guidance counselor/counseling staff, certified teacher, school principal or vice principal, librarian, superintendent or other administrator, principal or faculty of a LDS seminary or institute, embassy education officer, military base/station education officer, or local college or certified testing center staff or administration. The following **ARE NOT** eligible to be a proctor: relative or friend, employer, personal tutor, ecclesiastical leader if related, athletic coach, assistant coach, athletic administrator, athletic academic counselor, or anyone with vested interest in the student’s eligibility to compete in extra-curricular activities (i.e., sports, choir, theater, etc.) The complete

policy may be viewed in the Forms section under the Distance Education link.

b. Students must first receive permission from an individual before designating him or her as their proctor. The proctor must complete a proctor certification form which can be found in the Forms section under the Distance Education link.

c. The exams are sent to the proctor and must remain sealed until the student is ready to take the exam. Once the student has completed the exam, the proctor will mail back all exam materials, including exam questions and the signed cover sheet to Liahona.

8. A class may be changed from accredited to non-accredited at any time, but no tuition refunds will be given for the time spent in accredited courses.

9. A class may be changed from non-accredited to accredited at the beginning of each semester and accredited fees will be added to the monthly tuition.

10. No grade will be posted for an accredited class, if the student drops the class prior to ½ way thru the semester.

11. If an accredited class is dropped after ½ way thru the semester, the grade will be posted on the student's grade report.

12. Those on the accredited track ***MUST*** have their final homework assignments turned in by ***June 15th*** of each school year. ***This deadline is not flexible.***

13. All accredited grades earned are posted on an official grade report and become part of the student's educational record.

14. Liahona's Rubric:

<i>Grade</i>	<i>Grade Point Average</i>	<i>Percentage</i>
A	4.00	92-100
A-	3.67	90-91
B+	3.33	88-89
B	3.00	84-87
B-	2.67	80-83
C+	2.33	77-79
C	2.00	74-76
C-	1.67	70-73
D	1.00	60-69

F	0.00	0-59
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Non-Accredited Classes:

1. If enrolled in the non-accredited track, a student is considered a home school student. In keeping with our home school philosophy that parents should be in charge of their students' education, any assignment or test, made by Liahona, is completed at the parents' discretion. Parents may adjust an assignment to be more challenging, less challenging, or unnecessary. For possible school district oversight and to track student progress we suggest that you keep assignments, tests, scores, etc. in an educational portfolio.
2. Parents or students correct and grade the student's work. Criteria for doing so is found in the online classes and the Daily Overview section of The Scoop.
3. Occasionally a teacher may make a system-wide call for scores to be sent to the teacher just to see how students are doing but they will not be kept or recorded. Only scores from accredited students will appear in the grade book.
4. A yearly Grade Report Request form will be mailed each May. Parents who would like a non-accredited grade report may fill out this form with their student's grades and send it to Liahona. We will generate a non-accredited grade report which should be kept in your educational portfolio.
5. A class may be changed from non-accredited to accredited at the beginning of each semester and accredited fees will be added to the monthly tuition.

STUDENT ASSESSMENT !

Testing and Homework:

Liahona assigns a minimum amount of homework. Homework is never assigned for the sake of busy-work nor to compensate for a lack of teaching, but some homework is necessary to reinforce concepts that have been taught. Criteria for assignments are explained by the teachers in the online classes and in the Daily Overview located in The Scoop.

Liahona believes note-taking is an important study skill. Students who take daily notes on our classes will score higher on their assignments and tests. Students will also do better in college if they have learned good note-taking skills. Since classes are available continually from week 1 to week 32, students can review a class at any time to practice taking notes. Especially at the beginning of the year, teachers remind students of important, note-worthy points. We encourage your student to keep a daily note journal for each subject.

Over the years we have had MANY students go on to college and find their belief system challenged. Because they didn't keep notes they then are writing Liahona, asking our teachers to re-create their many lectures and resources. We would love to be able to answer these requests but our attention has to be spent on our current students. So for possible eventualities, keep your

notes.

Preceding most of our tests, is a review. Each teacher has their own style of review. This can be a helpful tool to prepare students for what to study for the test. But students should not rely solely on the review to prepare for the test. It is most important to follow the teacher's instruction for test preparation.

Tests are administered for each subject. Test answers are given verbally during the online class, following the test and/or in written form in the Daily Overview. Some of our teachers prefer open-note tests. Again, a good reason to keep good notes. If you have never taken a test before, be patient. You will quickly get the hang of it.

As in any education format, there are opportunities when a student could choose to cheat. We would hope that as members of a church which honors honesty and integrity that this will not be an issue with Liahona students.

Accredited Homework:

1. ***Only those taking accredited courses submit their work to Liahona.*** To receive credit for your assignments and classes, Liahona ***must*** receive assignments and/or scores for all homework and tests for accredited students.
2. Assignments are to be completed according to the teacher's instruction. Submit the assignments to transcripts@liahonaed.com with the student's ***NAME, CLASS SUBJECT*** (History, English, Science), ***CLASS LEVEL*** (Intermediate, Freshman, Senior), ***WEEK, DAY, ASSIGNMENT TITLE***, and ***SCORE*** clearly identified. Any work received without this information will be returned without being recorded.
3. ALL submissions should be sent to Liahona by ***email*** for grading and recording to : transcripts@liahonaed.com. Sending work to one central site instead of to individual teachers ensures a tracking system at Liahona. Generally, you will be sent a confirmation email within one week of when we receive your work. If you do NOT receive a confirmation email within that time frame, please re-email the work. When we receive it, Liahona will forward your work on to the appropriate teacher to be posted on the grade book.
4. It is the enrollee's duty to verify work was received at Liahona. Therefore it is a good idea to cc your work to a parent or yourself. If an email gets lost on its way to us, you will have a record of it and can easily resend the email.
5. All submissions must be in a Microsoft Word document or in .pdf format and sent via email. Any submissions not in this format will not be accepted and will need to be re-submitted.
6. Assignments are to be completed by the teacher's due date or no later than four weeks after the time assigned. ***For example, if an assignment is due during week 10, the latest it will be accepted is week 14.*** Teachers have the option to review, on a case by case basis, any homework submitted after the 4 week deadline. Points awarded for late work are completely at the discretion

of the teacher.

7. Since we don't assign large amounts of homework, any homework given carries greater weight for a grade. ***For accredited students, any work not received by the four week deadline will be assigned an F grade.***

8. Proctored work must be submitted according to the proctoring policy as stated above.

9. Grades will be posted in the Grade Book section of The Scoop.

10. **All year-end assignments must be turned in no later than June 15th** of each school year.

Non-Accredited Homework:

1. Parents and/or students should review the assignment and grading criteria found during the online class or in the Daily Overview section of The Scoop.

2. Students and/or parents correct and grade homework from the answers and information during the online class, available in the Daily Overview section.

3. Parents should keep records/scores which, if desired, may be combined into a parent-assigned grade for the course on a yearly non-accredited grade report.

4. Since home school parents are not regulated by the accreditation boundaries, they have the freedom to adjust assignments and grading criteria.

5. The Grade Book portion of The Scoop will only reflect accredited students and scores.

GRADE REPORTS / TRANSCRIPTS / CERTIFICATES / GRADUATION!

Accredited Grade Reports:

1. Accredited grade reports are automatically generated by Liahona after the June 15th deadline and sent by June 30th.

2. Tuition must be current before any grade report will be sent.

Non-Accredited Grade Reports:

1. Parents will receive a Grade Report Request form in the mail in May. If you would like your student to receive a grade report and/or Certificate of Completion for the year this form ***must be returned by June 15th***. This form will also be available in May in the Forms section under the Distance Education link

2. Tuition must be current before any grade report will be sent.

Transcripts:

1. A cumulative accredited transcript for accredited graduating seniors is available upon written request and will be sent to the college or university of your choice.
2. Tuition must be current before a transcript will be sent.

Certificates of Completion:

1. A yearly Certificate of Completion is available upon written request at the end of each year to accredited and non-accredited students who have successfully completed the year's studies.
2. To qualify for a Certificate of Completion a student must have been enrolled for 80% of the year and received at least a C average.
3. Tuition must be current before a Certificate of Completion will be sent.

Graduation:

1. All accredited and non-accredited graduating seniors are invited to attend Liahona's graduation services at the end of the school year. Graduation information will be emailed to all those who have notified Liahona of graduation plans.
2. Liahona MUST be notified by **November 30th**, of each school year that the DE student will be graduating.
3. Liahona MUST be notified by **February 25th** of the graduating year if the DE student plans to attend graduation services. If you choose not to attend graduation, you may still receive your diploma or Certificate of Graduation and a tassel.
4. A graduating senior with 24 credits in specific categories may receive a State of Utah diploma. To satisfy Liahona's and the state graduation requirements (for an accredited diploma), students must have a minimum of 24 credits in specific subjects: 4 credits in Language Arts (English), 4 credits in Math (pre-algebra or higher), 4 credits in Science, 4 credits in History, 2 credits in Physical & Health Education, 1.5 credits in Fine Arts, 1 credit in Career and Technology Education, .5 credits in Computer Technology, .5 credits in Financial Literacy and 2.5 credits in electives.
5. Liahona does not offer all classes required to graduate with a State of Utah diploma. Accredited students who are working towards a State of Utah diploma, must take the remaining classes through other accredited institutions. They can also submit off-campus credit request and grade forms, found in the Forms section under the Distance Education link on our homepage.
6. Accredited 12th grade students with less than 24 credits will receive a Certificate of Graduation.
7. Non-accredited students must have completed an equivalent of at least 6 credits through Liahona to receive a Certificate of Graduation.
8. Non-accredited 12th grade students who are finishing their high school education and have only

finished one complete year with Liahona may receive a Certificate of Completion.

9. There is a graduation fee which is due by February 25th.

10. Tuition and fees must be current before the student will be allowed to attend graduation.

TUITION AND FEES !

Monthly Tuition:

1. Tuition is a per month commitment. You may join or drop at any time with 2 weeks written notice. Tuition for each month is due by the 25th of the previous month and must be set up as an automatic electronic payment - either from your credit / debit card or checking account.

2. First-time enrollees must pay the first and last month's tuition when they enroll in the program.

3. Enrollees from the previous year may enroll during the spring re-enrollment special without paying first and last month tuition. Those who apply after the special offer has lapsed will be required to pay first and last month tuition.

4. One month's tuition will be credited to any enrollee who has another Primary student enroll for the entire 33 weeks. It is the responsibility of the referring family to notify the office to receive this credit.

5 Due to the increasing costs of credit card charges, we request you pay your monthly tuition payments with an automatic check. The check will be written on your account on the 25th of the billing month. (For example, the tuition for September is due on the 25th of August.) Payments received after the 5th of the month will be considered late and charged 24% interest until current.

6. The following options are available to those who choose to use credit cards:

- a. Credit cards will be accepted when you are paying for a semester or a year in advance. There will be a \$10.00 administrative fee if you pay your tuition in full.
- b. Credit cards will be accepted for monthly tuition payments, elective tuition payments and miscellaneous payments. There will be a \$5.00 administrative fee for each charge.

7. Tuition must be current before a student may attend Youth Conference, Service/Super Trips, receive Grade Reports/Transcripts, Certificates of Completion, or Graduation Diplomas/Certificates.

8. You are NOT automatically re-enrolled for succeeding years. A new registration form and fee is required each year.

Fees:

► \$50 Registration Fee

- ▣ Book Fees
- ▣ \$50 Drop Fee
- ▣ \$30.00 Returned Check Fee
- ▣ \$30.00 Denied Charge Fee
- ▣ 24% Interest for Late Payments

If you have any questions, please contact Sister Taylor in the office.

Late Tuition Policy:

1. Accounts 30 or more days in arrears will be charged 24% interest until current.
2. Accounts in arrears more than two months will be turned over to a collection agency.
3. Non-payment of tuition is grounds for dismissal.
4. If you find yourself in an extenuating circumstance, please contact Sister Taylor, in our Finance Office to make arrangements.

Withdrawing:

Students may withdraw with **two weeks written notice**, at any time during the school year. A \$50 drop fee along with the two week tuition will be assessed.

Refunds:

1. Registration and Book fees are non-refundable.
2. If tuition is current, Liahona will refund a pro-rated amount for any time remaining following the two week drop date.
3. No refunds will be given if a student is on probation, suspended or expelled.
4. If Liahona does not accept your student, registration fees will be refunded.

Books and Materials:

1. A book and materials list is available in the Booklist section under the Distance Education link. Books are purchased from Liahona unless otherwise indicated.
2. Allow plenty of time for books to be delivered before classes begin.
3. You will need to provide the traditional supplies of: pencils, pens, paper, scriptures and textbooks. Occasionally, the science teacher may request an item easily available in order for distance education students to participate in a science experiment.

WEBSITE!

We continually strive to improve our website, www.LiahonaEducation.com. Please check the website for answers to your questions BEFORE calling or emailing the office. If you can't find the answer to your question or are having difficulty, please call our office.

“The Scoop” is the secured services section of our website, where you will find the ***“Latest News”*** for updates on activities, articles of interest to home school families and important information, a ***“Daily Overview”*** of assignments, due dates and subjects covered, the ***“Grade Book”***, additional information on our procedures is available in our ***“Frequently Asked Questions”*** section and our ***“Getting to Know You”*** section, is a fun way to introduce your student to the rest of our Distance Education and Academy community. We have noticed that when parents stay informed thru the website, their students are better prepared, higher achieving and it promotes great dinner discussions!

Liahona EdOnline is also a secured service on our website. It is where students log in and access their actual online classes. Instructions for Liahona EdOnline are sent to a student by email after registration.

CONTACT US!

If you need assistance or have questions please feel free to call during our office hours, Monday through Thursday, 9:00 am to 4:00 pm. Mountain Time

Please address all postal correspondence for the Academy to:

Liahona Preparatory Academy
2464 W. 450 S.
Pleasant Grove UT 84062

Phone: 801-785-7850
Fax: 801-785-4723

Website: www.LiahonaEducation.com

Liahona Preparatory Academy Administration:

Sister DeGraff: Administrator
Sister Rush: Technical Support
Sister Stowers: Grades/Transcripts
Sister Taylor: Tuition

Liahona@LiahonaEd.com
melody@LiahonaEd.com
transcripts@LiahonaEd.com
ptaylor@LiahonaEd.com

Liahona Preparatory Academy Teachers

Bro. Brent DeGraff: History (All Levels)
Bro. Broch DeGraff: Spanish
Sis. Gourley: English (Intermediate)
Sis. Hartley: Science (Freshman/Senior)
Sis. Killian: Science (Intermediate)
Sis. Willburn: English (Freshman/Senior)

Liahona@LiahonaEd.com
brochdegraff@LiahonaEd.com
dgourley@LiahonaEd.com
ahartley@LiahonaEd.com
mkillian@LiahonaEd.com
twillburn@LiahonaEd.com

FINALLY!

We hope you enjoy this year with Liahona. Please let us know if there is anything we can do help your educational experience be successful.

Sincerely,

Liahona Administration

